



Lancaster County Convention Center
25 South Queen St., Lancaster, PA 17602
P: (717) 207-4000 F: (717) 207-4028

ELECTRICAL SERVICE ORDER FORM

| | | | | |
|----------------|-------|--------------|-----|---------|
| Name of Event | | Event Dates | | Booth # |
| Company Name | | Phone Number | | |
| Address | City | State | Zip | |
| Contact Person | Email | | | Date |

Payment Notice: All electrical charges must be pre-paid prior to services rendered by utilizing this credit card authorization form or by check made payable to Lancaster County Convention Center. ELECTRICAL SERVICE WILL NOT BE SUPPLIED UNTIL PAYMENT IS RECEIVED IN FULL. Prices are subject to change without notice.

STANDARD ELECTRICAL SERVICE

| 120 VOLTS per single receptacle | Standard Rate | Quantity | # of Days | Item to be Hooked Up | Total |
|---------------------------------|---------------|----------|-----------|----------------------|-------|
| 20 amp (1920 watts) | \$50/day | | | | \$ |
| 30 amp (2820 watts) | \$85/day | | | | \$ |
| 208 VOLTS/TWO or THREE PHASE | Standard Rate | Quantity | # of Days | Item to be Hooked Up | Total |
| 20 amp* | \$100/day | | | | \$ |
| 30 amp* | \$150/day | | | | \$ |
| 40 amp* | \$175/day | | | | \$ |
| 60 amp* | \$225/day | | | | \$ |
| 100 amp* | \$400/day | | | | \$ |
| 400 amp* | \$650/day | | | | \$ |

* If this is needed, please note the NEMA # for the plug and receptacle and if it's hard wired or not. _____

| Miscellaneous | Standard Rate | Quantity | Total |
|-----------------|---------------|----------|-------|
| Extension Cords | \$20 | | \$ |
| Power Strip | \$25 | | \$ |
| | | | \$ |
| | | | \$ |

| | |
|----------------------|--|
| Subtotal | |
| PA 6% Sales Tax | |
| SERVICE TOTAL | |
| \$20 Late Fee | |

****For any hook-up not listed, please provide specific requirements.**

Completed forms can be returned via fax to (717) 207-4028, emailed to exhibitors@interstatehotels.com or mailed to the address at the top of the page. Please make checks payable to: Lancaster County Convention Center or fill out the credit card information below. If payment by credit card is chosen, payment will be posted to your credit card 5 days before the day of the event.

VISA MasterCard AMEX Discover

Card Number _____ Exp. Date _____

Print Name _____

Authorized Signature _____

*****Please note, electric added on site is subject to a late fee of \$20. Electric can't be added once show has commenced.*****